

MINUTES
JUNE 30, 1999
SMALL CONFERENCE ROOM
WEST VIRGINIA REHABILITATION CENTER
INSTITUTE, WEST VIRGINIA

The meeting of the Committee for the Purchase of Commodities and Services from the Handicapped was called to order by Lee Dixon, Chairman. Other members and alternates in attendance were Tom Bell, Jack McComas, Linda Maniak, Bryan Casto for Trudy Oliver, Steve King, Zane Kesecker, Debbie Bensey and Chris Miller.

The minutes of the meeting of May 26, 1999, were approved as submitted.

Chairmans Report: It appears that we are seeing the beginning of landlords taking over State Use Contracts. The new DHHR offices in Princeton and Buckhannon have been turned over to the landlords instead of contracting this service out.

WVARF Directors Report: Steve King reported that there has been no response on the letter sent to Consultec from the Committee, Steve said that Rhonda Shaffer suggested that we write to the Governor. The Committee agreed and ask Steve to draft the letter. Steve reported that Debbie Bensey and himself had met with Jack Buckalew regarding the letter to be sent to Secretary Marcus about janitorial contracts going to landlords or contract managers. The letter has been sent with changes suggested by Mr. Buckalew and a meeting is scheduled for July 13. Steve also reported that in an attempt to speed up contracts from General Services we have met with the new individual in charge of processing and hand delivered everything to him. It was reported that the bottled water project with the State Parks is going well and in excess of 700 cases have been sold.

Financial Update: Chris Miller updated the Committee on where WVARF stands at years end on receivables. The Committee thanked Chris for the improvements made.

Contracts were presented by Debbie Bensey. Tom Bell would like emphasis to continue on raising wages and educating the agencies on what we are trying to do. Tom Bell moved to approve the contracts and Jack McComas seconded the motion. The motion was carried.

The next meeting will be August 25, 1999. Meeting Adjourned.

*Submitted by:
Debbie Bensey
8/16/99*